

CITY OF MONTEVIDEO
CITY COUNCIL PROCEEDINGS
June 3, 2013

The city council met in regular session Monday, June 3, 2013 in the council chambers at city hall. President Garbe called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Council members present: Todd Hay, Karen Nieuwbeerta, Nathan Schmidt, Bryce Curtiss and Marvin Garbe. Absent: None. Mayor Debra Lee Fader present.

Also present were: City Manager Steven C. Jones, City Attorney Janice Nelson, City Engineer David Berryman and City Clerk Glennis Lauritsen.

It was moved by Curtiss, seconded by Nieuwbeerta and unanimously passed to approve the agenda, with the following modifications:

MODIFY: 5(A) CONSIDER APPROVAL OF VERIFIED CLAIMS FOR THE PERIOD ENDING MAY 31, 2013 IN THE AMOUNT OF ~~\$211,824.89~~ \$274,231.49.

Modified amount reflects the following additional invoices:

UTILITY

Hawkins - aluminum sulfate	\$ 5,612.04
Henry's Waterworks, Inc. - water meters, touch pads, etc.	3,370.06

MISCELLANEOUS

SW/WC Service Co-Op - July BC/BS	53,424.50
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MODIFY: 7(A) CONSIDER RESOLUTION PROVIDING FOR THE ISSUANCE & SALE OF \$1,575,000 GENERAL OBLIGATION BONDS, SERIES 2013A.

Additional information provided by Ehler's & Associates (official bond sale report).

It was moved by Schmidt, seconded by Hay and unanimously passed to approve the minutes of the regular meeting of May 20, 2013, as presented.

4. Notices/Communications/Announcements or Appearance of Interested Citizens.

4(A) EMPLOYEE SERVICE AWARD.

Mayor Fader presented Tom Ryman with a 30-year employee service award. Ryman was hired May 15, 1983.

5. Consent Agenda.

It was moved by Schmidt, seconded by Curtiss and unanimously passed to approve the following consent agenda items:

5(A) VERIFIED CLAIMS FOR THE PERIOD ENDING MAY 31, 2013 IN THE (MODIFIED) AMOUNT OF \$274,231.49.

5(B) LIST OF SURPLUS/SEIZED ITEMS FOR SALE BY THE POLICE DEPARTMENT.

5(C) APPLICATION FROM THE CHURCH OF ST. JOSEPH FOR AN EXEMPTION FROM LAWFUL GAMBLING LICENSE REQUIREMENTS FOR BINGO & RAFFLE ACTIVITIES AT 512 BLACK OAK AVENUE ON SEPTEMBER 15, 2013.

6. Public Hearings.

- None.

7. General Business.

7(A) \$1,575,000 G.O. BOND SALE.

Carolyn Drude, Ehler's & Associates, presented results of the bond sale for the city's \$1,575,000 General Obligation Bonds, Series 2013A, which also includes the refunding of an existing Drinking Water Revenue Fund Loan, Series 2000 (MPFA Loan). The bid tabulation showed an interest savings ranging from lowest to highest bid of 1.8313% to 1.9417%, with a total interest savings of \$10,095. The low bid was submitted by BAIRD of Milwaukee, Wisconsin and, due to the results of the sale, the issue has been reduced by \$20,000 to \$1,555,000. Drude also discussed the city's current A+ bond rating with Standard & Poor's Rating Services, noting that this excellent rating reflects their view of the city's role as a regional economic center, maintenance of very strong reserves and moderate debt burden.

BRYCE CURTISS OFFERED RESOLUTION NO. 3170, A RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF \$1,555,000 GENERAL OBLIGATION BONDS, SERIES 2013A, PLEDGING FOR THE SECURITY THEREOF SPECIAL ASSESSMENTS AND NET REVENUES AND LEVYING A TAX FOR THE PAYMENT THEREOF, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3170 WAS SECONDED BY KAREN NIEUWBEERTA. THOSE VOTING IN FAVOR OF MOTION: BRYCE CURTISS, KAREN NIEUWBEERTA, TODD HAY, NATHAN SCHMIDT AND MARVIN GARBE. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

7(B) CAPITAL IMPROVEMENT PLAN BONDING (FIRE HALL/CITY HALL HVAC).

At previous meetings, the council reviewed estimates and plans for the possible construction of a new fire hall building and upgrades to the city hall HVAC system. Estimated cost of a new fire hall is \$2.535 Million, and estimated cost of the city hall HVAC improvements is \$270,000. The council must now decide whether to issue Capital Improvement Bonds for these projects. In order to proceed in this manner, a public hearing would be required.

Discussion took place with Carolyn Drude, Ehler's & Associates, regarding the possible effect the additional debt may have on the city's bond rating. Also discussed were land acquisition issues and the potential debt levy impact.

KAREN NIEUWBEERTA OFFERED RESOLUTION NO. 3171, A RESOLUTION CALLING A PUBLIC HEARING (7/1/13) ON THE INTENTION TO ISSUE GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS AND THE PROPOSAL TO ADOPT A CAPITAL IMPROVEMENT PLAN THEREFORE, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3171 WAS SECONDED BY NATHAN SCHMIDT. THOSE VOTING IN FAVOR OF MOTION: KAREN NIEUWBEERTA, NATHAN SCHMIDT, TODD HAY, BRYCE CURTISS AND MARVIN GARBE. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

7(C) WELL TRANSMISSION LINE TESTING.

Information had been submitted by Short Elliot Hendrickson, Inc. (SEH) which discussed their 2013 Program to non-invasively assess the condition of the city's trunk watermain pipes using an acoustic-based leak detection system. SEH has partnered with Echologics,

a division of Mueller Company, to provide this proposal. Similar proposals were sent to other area cities for possible participation. If all of those cities move forward, the mobilization costs would be spread amongst all participants for a better price per linear foot of pipe to complete the work.

It was noted that the 2013 Budget planned for the testing of the city's well transmission lines. The city has two lines: a 10" line built in 1908 and a 12-inch line built in 1962. The testing would help the city understand the condition of both lines and aid in deciding whether lining is an option, or if the lines need to be replaced. Estimated cost of this program is \$50,677.34, which has been budgeted within the Capital Improvement Plan.

It was moved by Schmidt, seconded by Curtiss and unanimously passed to approve the agreements with SEH and Echologics, LLC.

7(D) UPDATED FEMA LETTER OF COMMITMENT - BENSON ROAD SAFE ROOM.

The original Letter of Commitment of Funds for the Benson Road Safe Room project was signed on January 7, 2013 and was for the amount of \$31,150. The final budget has now been completed with HSEM and a new Letter of Commitment of Funds in the amount of \$31,275 is needed.

It was moved by Curtiss, seconded by Nieuwbeerta and unanimously passed to approve the updated Letter of Commitment of Funds, as presented.

7(E) AIRPORT AVGAS CARD READER PROJECT.

The Airport Capital Improvement Plan provides for updating the fuel system at the airport by adding a credit card reader system. In order to proceed, plans/specifications need to be drafted and bids solicited. Amendment No. 15 with Short Elliott Hendrickson, Inc. (SEH) has been provided to the council for engineering services for the project in the amount of \$6,000.

It was moved by Hay, seconded by Schmidt and unanimously passed to approve Amendment No. 15 with SEH for this purpose.

7(F) POOL SCHOLARSHIP GIFT FROM AMERICAN LEGION.

The American Legion Post #59 has donated \$100.00 from its gambling account to be used toward the outdoor pool scholarship program.

BRYCE CURTISS OFFERED RESOLUTION NO. 3172, A RESOLUTION ACCEPTING GIFT, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3172 WAS SECONDED BY KAREN NIEUWBEERTA. THOSE VOTING IN FAVOR OF MOTION: BRYCE CURTISS, KAREN NIEUWBEERTA, TODD HAY, NATHAN SCHMIDT AND MARVIN GARBE. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

7(G) REAR YARD SETBACK VARIANCE FOR DC SIGNS.

On May 28th, the Montevideo Board of Zoning Adjustment held a public hearing to consider a request by DC Signs, 558 1st Street SW, to allow a 4' rear yard variance. The Board unanimously recommended its approval, with the condition that if the rear yard is used for storage of materials, a fence must be erected.

It was moved by Curtiss, seconded by Hay and unanimously passed to accept the Board of Zoning Adjustment recommendation for approval of the variance, as presented.

7(H) SITE PLAN REVIEW - DC SIGNS EXPANSION.

On May 28th, the Montevideo Planning Commission met to conduct a site plan review for an expansion by DC Signs. The business is proposing the construction of a 58' x 70' addition to the rear of its existing building at 558 1st Street SW. Upon review, the Commission unanimously recommended its approval, contingent upon variance approval for the rear yard setback (see previous agenda item.)

It was moved by Curtiss seconded by Hay and unanimously passed to accept the Planning Commission's recommendation for approval of the site plan, as presented.

8. Ordinances.

- None.

9. Discussion and Miscellaneous.

- ▶ City Engineer Berryman stated that a pre-construction meeting on the Elevated Tank Painting Project was scheduled for Tuesday, June 4th. He also noted that construction would begin on the 2013 Street Improvement Projects in approximately two weeks.

Minutes/City Council
June 3, 2013
Page No. 6

- ▶ City Manager Jones stated that (via e-mail), the DNR had agreed to continue funding for Phase 3 of the levee project (land surveying/acquisition) with an additional \$400,000.
- ▶ Council member Garbe read an excerpt from The Business Forum relating to economic development.

Meeting adjourned at 7:44 P.M.

Glennis Lauritsen, Secretary

Approved by council June 17, 2013:

Marvin E. Garbe, President